Get Started with Tantrum's Online Portal

Create Your Account

Tantrum Youth Arts Online Portal allows you to register/enrol online for our workshops. The portal also let's you:

- See your current enrolments and upcoming workshops
- Manage and update your contact information and your child's information
- View/pay your invoices
- View/manage your payment plans and payment methods

To access the Portal you need to create an account.

- 1. Go to: https://app.classmanager.com/portal/tantrum-youth-arts/register
- 2. Enter your details and the details of at least one student, then click 'Register'.
- 3. You'll receive a confirmation email once you've created your account.

How to Enrol in a Workshop

You can enrol into any available workshop from the Online Portal:

- **1.** Go to: https://app.classmanager.com/portal/tantrum-youth-arts/login
- 2. When you're logged in to the portal, click 'Enrol Now' from the dashboard.
- **3.** Students you have created will appear on the next page. Click '**Select**' on the student you would like to enrol.
- **4.** A list of available workshops for that student will appear. Choose the correct workshop (be sure to check the location and time of the workshop is correct) and click 'Add to Enrolment List'. Then click 'Confirm'.
- **5.** A summary page will be displayed. If you are finished enrolling then click '**Enrol**'. If you have other students to enrol then click '**Add a Student**' and complete the same process for other students.
- **6.** You will receive a confirmation email after you have completed the online enrolment. Please note, all enrolments are manually approved by Tantrum staff so it may take a day or two for your confirmation email to come through.
- 7. Payment is no longer taken at the time of enrolment. Invoices for each term will be sent out to all families in the week before term begins.



Redeem a Creative Kids Voucher

If you wish to redeem a Creative Kids Voucher this term, please submit your voucher details **here**. Once redeemed we will apply this as a discount on your invoice for your term fees.

Set up a Payment Plan

If you would like to set up a Payment Plan this term, please click <u>here</u>. Payment Plans are available with fortnightly or monthly installments. You will have the option to choose between direct debit or manual payments.

Discounts for Multiple Siblings

If you are registering multiple siblings for workshops at Tantrum this term a discount will be applied automatically to your invoice based on the number of siblings registered.

2 siblings = 10% discount

3 siblings = 20% discount

4 or more siblings = 25% discount

Contact Us

As with all new systems it's likely there will be some trouble-shooting required as we all start to use Tantrum's Online Portal. We are here for you! Please reach out with any questions or if you require help to set up your account.

Email us at info@tantrum.org.au

Call us on (02) 4929 7279

